



## HOW TO THROW A BLOCK PARTY

### Pre-Game

- 1. Grab a *Party in a Box* from the Next Steps Center or Main Welcome Desk
- 2. Fill out your application and hand it in! Be sure to schedule the following with your Campus Pastor or Local Missions:
  - Trailer pick up/ drop off time
  - Proposed event date (and possible rain date)
- 3. Pray with your group. Begin walking in your neighborhood regularly and pray over your event and the community
- 4. Review Liberty online training and checklists
- 5. Go to your neighbors and encourage them to join in. Ask if they'd like to help!
  - Remember to communicate that this is a family friendly environment. No alcohol or profane music please!
- 6. Check out your add-on selections and choose what's best for your Block Party!
- 7. If you live in an HOA, please seek out what needs to be done. Then send an email to [mission@libertylive.church](mailto:mission@libertylive.church) with all documentation of approval or permit.
- 8. **Check-in:** Meet with Campus Pastor for:
  - General progress
  - Trailer pick up/ drop off time + Driver
  - Add-ons
  - Volunteers (other Liberty Groups assisting + Neighbors)
- 9. Assign responsibilities (to Host Group, assisting groups and neighbors) plan an itinerary of at least the following:
  - Trailer pick up/ drop off
  - Trailer and inspection checklist (inspection list is in the Block Party trailer)
  - Food, drinks, utensils, ice
  - Inflatable set up/tear down crew
  - Music and games
  - Add-ons





## Pre-Game Continued

- 10. Spread the word to neighbors and friends! You can advertise your event these four ways:
  - Hang up signs
  - Stick lawn signs
  - Pass out flyers
  - Social media (graphics provided)
  - We recommend at least three weeks in advance
- 11. Have your Group do a series on engaging neighbors. (Also see online training!)
- 12. **Check-in:** Review with Campus Pastor, neighbors and volunteers

## Game Day!

- 13. Have Block Party Trailer/ add-ons at event location at least three hours before
- 14. Have a review meeting with Host Group and volunteers. Don't forget to pray!
- 15. Set up (see set up videos and instruction manual in your box)
- 16. Have fun! Take pictures! How many people showed up?
- 17. Review trailer and inspection checklists while tearing down
- 18. Drop off Block Party Trailer at predetermined location. After inspection submit:
  - Pictures
  - Numbers
  - Lawn signs
  - Receipts in zip lock bag
  - Jot down any cool stories to share

## Post-Game

- 19. **Check-in:** Review and discuss the Block Party with Host Group, neighbors and volunteers. Take notes, share details and life change stories with Campus Pastor
- 20. **Follow-up:** Invite neighbors to Group, then invite them to church!

