



Block Party Inventory Check List

Full Name: _____ Group Name: _____

Checking-out Date: _____ Time: _____ AM/PM

Checking-in Date: _____ Time: _____ AM/PM

- ☐ 3 Inflatable bounce houses
- ☐ Ground Stakes
- ☐ 4 Bounce house fans
- ☐ 1 Gas-powered generator, gas can & fire extinguisher
- ☐ Mallet, jack hammer and slide hammer
- ☐ Moving blankets
- ☐ All electrical cords needed

- ☐ 1 Popcorn machine; kernels, butter, and bags included
- ☐ 1 Popcorn scooper
- ☐ 1 Snow-cone machine; flavored syrup and cups included
- ☐ 3 Syrup pumps
- ☐ 1 Snow-cone scooper
- ☐ 1 Giant cooler (for ice)
- ☐ 1 Igloo drinking cooler (for water station)
- ☐ 1 Cotton candy machine: floss sugar, cones, stabilizer net, clips

- ☐ 3 Panel board games (frisbee toss, bean-bag toss, baseball toss)
- ☐ 1 Bag of balls
- ☐ 4 Cornhole boards
- ☐ 1 Container of face painting materials

- ☐ 2 Portable tents
- ☐ 2 Plastic folding tables
- ☐ 4 Folding chairs

- ☐ Cleaning supplies
- ☐ First aid kit & incident report form



Safety and Cleaning

- ☐ First aid kit
- ☐ Bucket of cleaning supplies (spray bottle of simple green, box of clorox wipes, and a roll of paper towels)
- ☐ 1 Broom
- ☐ 1 Container of metal stakes (8 large for inflatables and 16 small for tents)
- ☐ 10 Safety cones
- ☐ 1 Tire jack with a lug wrench
- ☐ 1 Can of tire sealant
- ☐ 2 Jack stands
- ☐ 4-Wheel chocks
- ☐ Was the trailer clean upon check-out or check in? YES/ NO

Are there any damages done to the trailer upon pick up or drop off? If so, please take pictures and explain:

Comments:

Liberty staff member who checked you in/ out: _____

I, _____ declare that everything mentioned above is true. Nothing in this Liberty Block Party Trailer is broken or missing. It has been left clean and in proper condition.

Liberty Member Signature

Date

Liberty Staff Signature

Date