



HOW TO THROW A BLOCK PARTY

Pre-Game

- 1. Grab a *Party in a Box* from the Next Steps Center or Main Welcome Desk
- 2. Fill out your application and hand it in! Be sure to schedule the following with your Campus Pastor or Local Missions:
 - Trailer pick up/ drop off time
 - Proposed event date (and possible rain date)
- 3. Pray with your group. Begin walking in your neighborhood regularly and pray over your event and the community
- 4. Review Liberty online training and checklists
- 5. Go to your neighbors and encourage them to join in. Ask if they'd like to help!
 - Remember to communicate that this is a family friendly environment. No alcohol or profane music please!
- 6. Check out your add-on selections and choose what's best for your Block Party!
- 7. If you live in an HOA, please seek out what needs to be done. Then send an email to mission@libertylive.church with all documentation of approval or permit.
- 8. **Check-in:** Meet with Campus Pastor for:
 - General progress
 - Trailer pick up/ drop off time + Driver
 - Add-ons
 - Volunteers (other Liberty Groups assisting + Neighbors)
- 9. Assign responsibilities (to Host Group, assisting groups and neighbors) plan an itinerary of at least the following:
 - Trailer pick up/ drop off
 - Trailer and inspection checklist (inspection list is in the Block Party trailer)
 - Food, drinks, utensils, ice
 - Inflatable set up/tear down crew
 - Music and games
 - Add-ons





Pre-Game Continued

- 10. Spread the word to neighbors and friends! You can advertise your event these four ways:
 - Hang up signs
 - Stick lawn signs
 - Pass out flyers
 - Social media (graphics provided)
 - We recommend at least three weeks in advance
- 11. Have your Group do a series on engaging neighbors. (Also see online training!)
- 12. **Check-in:** Review with Campus Pastor, neighbors and volunteers

Game Day!

- 13. Have Block Party Trailer/ add-ons at event location at least three hours before
- 14. Have a review meeting with Host Group and volunteers. Don't forget to pray!
- 15. Set up (see set up videos and instruction manual in your box)
- 16. Have fun! Take pictures! How many people showed up?
- 17. Review trailer and inspection checklists while tearing down
- 18. Drop off Block Party Trailer at predetermined location. After inspection submit:
 - Pictures
 - Numbers
 - Lawn signs
 - Receipts in zip lock bag
 - Jot down any cool stories to share

Post-Game

- 19. **Check-in:** Review and discuss the Block Party with Host Group, neighbors and volunteers. Take notes, share details and life change stories with Campus Pastor
- 20. **Follow-up:** Invite neighbors to Group, then invite them to church!

